

EVENT BOOKINGS @ LOUNGE

Terms & Conditions

Booking times are from the agreed times (this is for decoration as well as guests arrival and departure times unless agreed otherwise)

If you have not booked the entire venue for your event and paid the relevant room hire/ deposit, we will remain open to the public.

We will always for a deposit to secure your booking date. Deposits are fully- refundable as long as all terms and conditions have been adhered too. The full deposit will be transferred back to you within 3-5 working days after your event with us.

If catering is provided we will ask you to pay a £5 per head deposit which will be deducted from your catering bill on the event. Deposits vary depending on the nature of the event.

Full payment must be made in **one** transaction prior to the finishing of the event. We do not allow tabs on private hire events.

If self catering, **ALL** leftovers and disposables will be taken by guests or organisers that night. If you would like us to dispose anything, there will be a fee. If anything is left, or any refuse is put in our bins without prior arrangement, a deduction will be taken from deposits.

Bookings are at the discretion of management.

Last orders is at the discretion of management, but will usually be 30 minutes before the end of your event. We CANNOT serve ANY drinks past 10.30pm - no exceptions

ALL LIVE MUSIC for private events will finish at 10pm. This is under our licensing rules.

Additional costs may be incurred if there is any excessive or additional cleaning required, or damage to the venue.

We have a strict no-confetti policy, use of confetti could incur additional charges for cleaning. Balloons, banners etc are absolutely fine.

All guests must leave the premises by 11pm. Our doors shut at this time and any guests remaining will be asked to leave. This is due to our licensing agreement.

To make a booking we recommend getting in touch via Facebook messenger or email info.loungebarcafe@gmail.com